



Notice of Meeting of the Parish Council

You are hereby given notice that a Meeting of the Parish Council will be held on

Monday, 5th September 2016 at the Village Hall, commencing 19:30hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder

Dated 31st August 2016

Mary Philo

Clerk to Appledore Parish Council

**There will be a presentation on Preparing for an Emergency by Larel Niven
(Ashford Borough Resilience Planner) at 7.15pm**

Agenda

1. Formalities

- I. Establish Quorum. LGA Act 1972 sch12, 12/28/45
- II. Apologies. LGA Act 1972 sch12, 12
- III. Declarations of Interest: Code of Conduct
 - a) Members of the council should declare any Disclosable Pecuniary Interest, (DPI), or any other significant interests, (OSI), in any item(s) on this agenda.
 - b) Requests for dispensations.

2. Approval of Draft minutes

To agree the minutes of the meeting held on 1st August 2016 (already circulated to councillors) as a true record. LGA Act 1972 sch12,19.1

At this point the meeting will be adjourned for the public session.

This session is for the public to express a view or ask questions on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

District and County Councilors may also report during the adjournment.

3. Matters arising from the previous ordinary meeting (not already covered under another item and not for decision at this meeting)

4. Finances

- I) Bank accounts
- II) Cheques raised since the last ordinary meeting
 - £ 726.10 July Salaries
 - £ 879.70 August Salaries
- II) Agreement of cheques to be drawn (including but not limited to)

£3.20	Kent Association of Local Councils: Being a Good Employer Guide (HMRC vat refund 20p)
£8.12	Kent Association of Local Councils: The Good Councillor Guide (HMRC vat refund 35p)
£37.50	Kent County Council Commercial Services: Cleaning requisites (HMRC vat refund £6.25)
£55.30	M Philo office costs: Room £30, Car £16.90, stationery £13.99, Postage £4.40
£11.89	Office Depot: 1 black ink cartridge
To be advised	Salaries
III) Income received:	
£100.00	Bike Events: Compensation for towards clearing up of toilets following cycle event

5. **Planning** (details on all planning applications can be found on Ashford Borough Website)
Town and Country Planning Acts 1990 sch1, para 8 /Town and Planning Act 2010
- I) A.B.C. decision advised:
16/00185/AS and 13/00988/CONA/AS Former Railway Hotel: Discharge of 14 separate conditions and allowance for 4 additional parking spaces to replace 2 car barns - Permitted
16/00978/AS Sixty-Six farm Tenterden Road: Change of use of land to residential and erection of Garages with home office and gymnasium to replace existing building – Permitted.
16/00556/AMND/AS The Surgery: Revision of size of log store on garage – Permitted.
16/00985 The Grange Appledore Road: Change of use of existing agricultural building and land Within curtilage to residential dwelling and associated operational development – Prior Approval Not Required.
- II) New applications for A.P.C. to consider:
a) 16/01246/AS Old Vicarage, Old Way: Erection of a single storey rear extension.
- III) **To agree in principle, subject to submission of firm and finalised plans as well as a village consultation, to support the proposed car park and residential development adjacent to Court lodge Road.**
6. **To agree a Media and Communications Policy** (already circulated to councillors). Available from appledorekent.co.uk Recommended Best Practice
7. **To approve the following councillors to issue media communications: Cllrs Hennig, Kellar, Perkins and Vane** (note the Clerk is automatically approved).
8. I) Appledore Parish Council Grants Policy for Financial Year 2016/2017
To agree that applications for grants must be submitted together with a set of previous year accounts (preferably audited), a current financial statement and projected income for the remaining part of the financial year.
II) Appledore Parish Council Grants Policy for Financial Year 2017/2018
To agree a Grant Policy effective 1st April 2017 (already circulated to councillors). Available from appledorekent.co.uk Recommended Best Practice
III) **To agree to donate £150 towards Good Neighbours Scheme**
IV) **To agree to donate £150 towards Appledore History Society**
9. **To agree the Financial Strategy 2016-2018** (already circulated to councillors). Available from appledorekent.co.uk Recommended Best Practice

10. Appledore Public Telephone Box
Discussion of the possible adoption of the Public Telephone Box, The Street, Appledore and possible listing of the box.
11. **Highways and Bye ways**
I) Report from Footpath warden Ken Girkin
II) **To agree the fee of £100 relating to the licence from Ashford Borough Council for a salt bin and noticeboard on the corner of Heathside.**
III) **To agree the Highways Strategy for 2016 - 2018**
III) Other highways issues (necked lights, overgrown hedges)
12. **Public Conveniences**
I) **To agree to keep the Public Conveniences open subject to regular review of running costs.**
(At least annual review).
II) Other issues (donations)
13. **Information for Councillors** (not for decision at this meeting)
Parish Forum 7th September 9.30am to 3pm Rare Breeds Centre - Questions
Noticeboards
14. **Date of Next Meeting**
3rd October 2016 19.30hrs in the village hall. John Rivers to demonstrate a defibrillator at 7.15 pm before the meeting.